

English Composition
ENG 101 140
2023 Fall Semester Syllabus

Course Information

Course Title: Composition

Location: Dobbs 106

Time: In person- 10:00am-10:50am

Virtual- Fridays

Course Description: This course introduces and develops analytical thinking and writing skills with emphasis on the organization and development of the short essay. Nonfiction prose readings, designed to stimulate critical discussion and inquiry, provide a basis for writing and support intellectual growth; assignments are text oriented. Prerequisite: University placement in ENG 101 or an A, B or C in ENG 100.

Instruction Information

Instructor's Name: Stephanie Autry

Email Address: stephanie.autry@reinhardt.edu

Office: Lawson 035 or Library 313

In-Person Office Hours: Mondays and Wednesdays: 9:00am-9:50am/ 12:00pm-1:20pm

Virtual Office Hours: Monday- Friday 9:00am-5:00pm

Texts

1. **Easy Writer by Andrea A. Lunsford 8th edition (*optional but recommended)**

ISBN: 9781319244224

2. **Everything's an Argument 9th edition (*required)**

By Lunsford, Andrea A.; Ruskiewicz, John J.; Walters, Keith

ISBN: 978-1319244484

Required materials for class

- A computer or tablet with internet access
- Something to take notes on in class
- Something to write with
- Your text books

Program Learning Outcomes

This is a general education/core curriculum course that therefore addresses no specific learning outcomes from any program.

Reinhardt University Student Learning Outcomes (RUSLO):

Communication

1. Students will demonstrate effective expression of ideas through writing, speech, and visual media.

Critical Thinking and Inquiry

2. Students will demonstrate integrative, critical thinking and inquiry-based learning using evidence, logic, reasoning, and calculation.

3. Students will demonstrate technological and scientific literacy, knowledge of various research methodologies, and the ability to seek out information.

4. Students will demonstrate independent thought and imagination; preparation for lifelong learning.

Self, Society, and Culture

5. Students will demonstrate knowledge of the traditions of Western civilization and their global context.

6. Students will demonstrate knowledge of the diversity of societies and cultures; the ability to view themselves and the world from cultural and historical perspectives other than their own.

Values and Ethics

7. Students will demonstrate integrity and ethical responsibility.

8. Students will demonstrate understanding of, and commitment to, physical, emotional, and spiritual wellness.

9. Students will demonstrate stewardship and civic engagement, coupled with the ability to work with others both collaboratively and in leadership roles.

Student Learning Outcomes

As a result of taking this course, you will be able to:

- Organize an essay efficiently and effectively (RUSLO 1);
- Support an argument with full and relevant details (RUSLO 1);
- Write strong topic sentences (RUSLO 1);

- Craft good introductions and conclusions (RUSLO 1);
- Write prose that is free of errors in grammar, mechanics, syntax, punctuation, and usage (RUSLO 1);
- Engage critically and creatively with a text (RUSLO 2 and 4);
- Improve your reading comprehension and retention (RUSLO 4);
- Seek out information (RUSLO 3);
- Exercise good study habits (RUSLO 4);
- Write an effective summary (RUSLO 1).

Reinhardt's Covid 19 Policy and Important Contact Information

***Important**

All students, faculty, staff and administration at Reinhardt University are subject to changes in policies if mandated by the State of Georgia. Current policies and procedures can be found at: : <https://www.reinhardt.edu/back-to-campus>

If you have any questions, please refer to the website or contact Reinhardt University at the numbers below.

Campus Nurse within the Student Health Center
studenthealthcenter@reinhardt.edu, 770-720-5542

Public Safety

Non-Emergency Phone: 770.720.5789
Emergency Phone: 770.720.5911
publicsafety@reinhardt.edu

Dean of Students – Dr. May
deanofstudents@reinhardt.edu, 770-720-5540

Office of the Vice President for Academic Affairs – Dr. John Miles
VPAA@reinhardt.edu or John.Miles@reinhardt.edu .

Course Policies and Rules

Email

Email is the best way to communicate with your professors outside of class. My email is stephanie.autry@reinhardt.edu. I will do my best to respond to your emails within 24 hours of receipt. If I have not responded within 24 hours, assume I have not seen or did not receive

your message and send a follow-up. This is especially important if you have questions about an upcoming assignment or a time sensitive matter. If your subject is time sensitive, please say so in the subject bar of the email.

Please keep your emails short and to the point. You don't have to go into specific details if you tell me you're sick and can't come to class. Simply indicate that you're not feeling well and keep it at that, please.

When emailing your professor, be sure to use the subject line and have a professional greeting. Your email should look like this:

Subject line: Out sick

Dear Professor Autry,

I woke up not feeling well and won't be coming to class today. I have contacted one of my classmates and they will take notes for me.

Best,

[Insert your name]

The best time to email me is Monday through Friday from 9:00am to 5:00pm. Please note that I will be slower to answer emails on Mondays and Wednesdays when I'm in class.

***Do not email me assignments without discussing it with me first. Your assignments should be uploaded to Canvas or printed out and brought to class if you are having technical problems. If you do send an assignment via email, I will send a confirmation response to let you know I received the assignment. If you do not get a confirmation email within 24 hours, assume I did not get the email and resend the assignment.**

Absences and Tardiness

Please make sure you are in your seat and ready to begin class on time. If you see that you will be late, please let me know by email. If you are tardy more than three times without a legitimate excuse, I will mark you absent for the day. Waiting in line at the on-campus Starbucks is not a legitimate excuse.

If you are not able to come to class, please let me know as soon as possible. **All students are allowed to miss four classes with unexcused absences. No questions asked.** Please note that if you are going to miss class with an unexcused absence, make sure it's not on a day when we are doing something important in class. Excused absences include traveling for a sport/school event, sickness, funerals, and court dates. If /when you do miss a class, you are responsible for reaching out to a classmate to ask about lesson content and any upcoming assignments.

Students who have more than four absences will not be allowed to turn in late work. Also, please note that I am more willing to negotiate letting you turn in something late if you come to

class regularly and communicate with me if you're having an issue. If I don't know there's a problem, I can't help you. So, if you're going to miss class or have an issue, please let me know.

Make up work and late policies

If you miss class, you are responsible for making up the work you missed. If you have to miss class for an extended period of time, we will discuss the timeline for turning in work you've missed. Please note this is only for excused absences.

All writing assignments for this course are due Friday before midnight. I will leave the assignment open until Sunday at midnight for anyone who misses the deadline. Ten points will be deducted if your assignment is late. After Sunday at midnight, the assignment will become a 0. Essays are due at the end of class on the assigned due date. Extensions will be granted for students who need it due to illness, funerals, surgery, etc.

Please note that all athletes with a sport in season are responsible for getting your assignments completed BEFORE you leave campus. Don't count on having reliable Wi-Fi on the bus or in a hotel if you're staying somewhere overnight.

Grades

You can view your grades on Canvas at any time. If you see that I've given you a 0 for an assignment you've completed, please let me know as soon as possible.

There are deadlines to contest a grade for this course. **If you look at the gradebook and see I've given you a 0 for an assignment you've completed, I need to know by Tuesday, October 3 for midterms and Monday, November 27 for your final grade.** After those dates have passed, the 0 will remain in the gradebook. That being said, you need to check the gradebook regularly to make sure your grade is accurate.

Class rules

Please read and adhere to the following rules:

-Be respectful to your professor and classmates. Hateful language will not be tolerated. Anyone who uses hateful, derogatory, or terroristic language will receive a warning the first time. The second time, you will be asked to leave the room. If an instance occurs a third time, we will need to schedule an appointment with the Dean and have a discussion about what comes next. Students should be allowed to feel safe in the classroom without worrying about another student bullying them for whatever reason.

- Be in your seat and ready to learn by the time class starts.
- Refrain from texting or checking social media during a lecture.
- Do not work on an assignment from another class during our class.
- Please take your AirPods/headphones out during lectures. You can wear them when working on an assignment in class but not when we're having a discussion or lecture. If you need to wear headphones for sensory reasons, I need to know at the beginning of the semester.
- Stay in your seat until you are dismissed. I promise class will not run late.
- I know Georgia is an open carry state, but please do not bring a firearm to class.
- Plagiarism and cheating will not be tolerated in this course. Plagiarism is defined as taking someone else's work and passing it off as your own. A popular example of plagiarism is copying and pasting someone else's words and not giving any credit to the original author. We will have multiple lessons about how to give credit to an author in your essays. Another form of plagiarism is called self-plagiarism. This is where a student turns in the same assignment for multiple courses. Examples of this are turning in the same essay for multiple classes (like ENG 102 or COM 108) or turning in an essay you wrote for an assignment in high school. Cheating includes having someone else write your essay for you or using an AI service. I will be using Turnitin.com to check for plagiarism. If you are caught plagiarizing an assignment, you will receive an automatic 0.
- Turnitin.com has an AI detector which I will be using to review all of your assignments. If any of your assignments are detected as 50% or higher for using an AI, you will receive a grade of a 0. For first time offenders, you will have two options: 1) take the 0 or 2) redo the assignment in the CSS during my office hours. You will complete the assignment by hand. If you are caught repeatedly using sites like ChatGPT or other AIs, you will receive an automatic 0 for the assignment. Just do your own work. You will save yourself and, more importantly, me from a big headache.**

Major Life Event

A major life event is a crisis that requires you to be absent for more than two full weeks or six consecutive class meetings. Should you find yourself in this situation, you need to send an official notification to Dr. John Miles, the Vice President for Academic Affairs, and Dr. Walter May, the Vice President for Student Affairs. This notification should include an explanation of the crisis and supporting documentation from a credible source. Dr. Miles and Dr. May will then inform me of your circumstances, and we will work collaboratively to determine the best course of action. A brief illness, a funeral, a court date, or a transportation problem that causes you to miss class for a day or two is not a major life event. Therefore, I do not need notification

from any source for these things since they automatically count as unexcused absences.

Grade of Incomplete

If you miss one major assignment due to a major life event and want to qualify for an Incomplete, you must provide me with a valid, verified, written excuse. To remove the Incomplete, you must make up all missing assignments at the time we discuss. Please note that in order to qualify for a Grade of Incomplete, you have to be in good standing with the course

ADA Accommodations

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. This legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. Reinhardt University is committed to providing reasonable accommodations for all persons with disabilities. Therefore, if you are seeking classroom accommodations under the Americans with Disabilities Act, you are required to register with the Academic Support Office (ASO). ASO is located in the basement of Lawson Building. To receive academic accommodations for this class, please obtain the proper ASO letters. More information is available at <https://www.reinhardt.edu/academic-resources/center-for-student-success/>

Center for Student Success

The Center for Student Success (CSS) is located in the top floor of the Hill Freeman Library in room 313. CSS offers free peer and faculty tutoring for all subjects. Please note that information about CSS may change due to social distancing rules. A statement should be released within the first few weeks of class about how tutoring will be given. More information is available at <https://www.reinhardt.edu/academic-resources/center-for-student-success/>

Library/virtual library

Reinhardt University Library is available to all students enrolled in the BSN Program. Links to library materials such as electronic journals, databases, interlibrary loans, digital reserves, dictionaries, encyclopedias, maps, and librarian support may be found at: <https://www.reinhardt.edu/library/> A small library of books will be maintained and available to students at the Jasper Campus.

Academic calendar

Please review the Academic Calendar for the last date to drop the course or other registration

issues at: <https://www.reinhardt.edu/calendar/>

Counseling services

If you are experiencing difficulty of any type, please understand that the Reinhardt University faculty care about you as an individual. You may speak with any of us at any time. In addition, if you are having personal, familial, or educational, difficulties and would like to speak with a trained counselor, students may schedule a counseling appointment.

<https://www.reinhardt.edu/student-life/student-services-resources/counseling-services/>

Assistance with SON technology

Reinhardt University provides technical assistance through the Help Desk. Laptops must have wireless connectivity and those older than 2 years are unacceptable. In addition, it is the student's responsibility to contact tech support for resources used to gain assistance.

Reinhardt University Student Handbook Accessible on-line at

<https://www.reinhardt.edu/student-life/student-services-resources/student-handbook/>

Firearms Statement

“Reinhardt University is committed to providing a safe environment for its students, visitors, faculty and staff. Long-established policies, approved by Reinhardt's Board of Trustees, prohibit possession of firearms on property owned by the University.”

Grade Weight

Participation assignments/rough drafts: 10%

Essay Outlines: 10%

Writing Assignments: 20%

Essay 1: Personal Essay: 15%

Essay 2: Argument Analysis: 20%

Essay 3: Academic Argument: 25%

Grading Scale

A: 100-90 D:69-60

B:89-80

F:59-50

C:79-70

Tentative Schedule

August

Week 1

Monday (14)- **First day of classes**- Review Course Syllabus

Homework: Ask a returning student for a piece of advice about how to be successful in college.

Wednesday (16)- Complete writing diagnostic in class. Share response from homework assignment.

Lecture: Professor Autry's Advice for Surviving College

Friday (18)- Virtual Day: Complete Emailing your Professor Assignment

Week 2

Monday (21)- ***Last day to add/drop a course**

In class- complete Syllabus Quiz/ Lecture: The importance of critical thinking

Wednesday (23)- Grammar and Punctuation review part 1

Friday (25)- Virtual Day:

Week 3

Monday (28): Grammar and Punctuation review part 2

Wednesday (30): Anatomy of an essay

Friday (1): Virtual Day:

September

Week 4

Monday (4) – Labor Day – No class

Wednesday (6): Thesis statements and outlining an essay

Friday (8): Virtual day- Complete outline for Essay 1

Week 5

Monday (11): Bring a completed copy of a rough draft of Essay 1 to class.

Wednesday (13): *Essay 1 due by end of class

Friday: No homework. Enjoy your weekend!

Week 6

Monday (18) How to revise

Wednesday (20) ***You will need Everything's an Argument at this point**

Before class read chapter 1, 5, and 7 In class: Discuss readings and activity

Friday (22) Virtual Day

Week 7

Monday (25)- Before class read chapters 2-4 In class: Discuss readings/ Watch John Oliver segment

Wednesday (27) - ***Class debates- be prepared to present with your group**

Friday (29) Virtual Day

October

Week 8

Monday (2) No class

Wednesday-Friday (4-6) Fall Break- No classes

Week 9

Monday (9)- Before class read chapters 8-10/ In class: lecture on arguments of fact, definition, and evaluation

Tuesday (10) *Last day to withdraw from a course

Wednesday (11)- Activity in class

Friday (13)- Virtual Day: Complete outline for Essay 2

Week 10

Monday (16)- Bring a completed rough draft of Essay 2 to class

Wednesday (18)- *Essay 2 due by the end of the class

Friday (20)- No homework. Enjoy your weekend!

Week 11

Monday (23)- Before class read chapter 17: Academic Arguments

Wednesday (25) Before class read chapters 19-20

In class: Researching your Essay- Special Guest Speaker

Friday (27): Virtual Day

Week 12

Monday (30)- Before class: Read chapters 20-21/ In class: How to cite your sources- discussion about MLA formatting

Wednesday (1): Research day- begin working on essay in class

Friday (3) Virtual Day: Complete outline of Academic Argument Essay

November

Week 13

Monday (6)- Workshop day: Bring a rough draft of your Academic Argument Essay to class

Wednesday (8)- Academic Argument Essay due by the end of class

Friday (10)- No assignments. Enjoy your weekend!

Week 14

Monday (13)- Present your academic argument to the class day 1

Wednesday (15)- Presentations day 2

Friday (17)- Virtual day: Final writing assignment

Week 15

Monday (20): No class. Complete any make up work/extra credit.

Tuesday (21) ***All make up assignments must be completed. All grades will be final after midnight.**

Wednesday- Friday (22-24) Thanksgiving Break- No classes

***November 27-December 1: Finals Week. No final for this course.**