REINHARDT UNIVERSITY SCHOOL OF NURSING
NUR 306 Evidenced Based Practice and Nursing Research
Fall 2023

Course Faculty

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Course Description

This course prepares students to understand the role of research in evidence-based practice in nursing and healthcare. Critical thinking skills through the review and process of research are emphasized. The reliability of sources of evidence and the critique of research studies in synthesizing research concepts and findings into nursing practice are addressed in the scholarly endeavor to promote the evaluation of research studies for applicability to nursing practice.

Credit Hours

3 credit hours - Over 15 weeks, students will spend 150 minutes per week in lectures, class discussions, discussion boards, and assignments (37.5-45 hours for the semester). Instructional time includes a final paper and poster presentation. Out of class work includes homework and preparation for assignments and is estimated at around 450 minutes per week.

Course Schedule

Class meets each Tuesday 4:00 PM – 6:00 PM from the dates of August 15 to November 21.

Pre and Co-requisites

Pre-requisites: Meet admission requirements to the nursing program.
Co-requisites: NUR 406, NUR 407, NUR 408

Course Textbooks and Resources

Fain, James A. (2021). Reading, Understanding, and Applying Nursing Research (6th ed). F. A. Davis, United States. ISBN: 9781719641821

Publication manual of the American Psychological Association (7th ed.). (2019). Washington, D.C.: American Psychological Association. ISBN: 9781433832161

Resources

Information technology requirements can be found at: http://www.reinhardt.edu/it/. A PC or MAC laptop that has wireless connectivity and is no less than 2 years old is required for class and for testing.
Additional software requirements for this course include Microsoft Office (Word, PowerPoint), Acrobat Reader and Adobe Media Player or another computer media player capable of accessing the course videos. All

documents submitted through the Assignment link must be submitted as a Microsoft Word document (.doc or .docx) or a Microsoft PowerPoint presentation (.ppt or .pptx).

Course Purpose

The purpose of the course is to provide introductory information about nursing research and evidenced based practice. The use of research and evidenced based practice in daily practice of the professional nurse is emphasized.

Relationship between Course and Program Outcomes

Course outcomes, stated below, help the student achieve the outcomes of the BSN Program at Reinhardt University. Each course outcome is followed by numbers in parentheses to represent the program outcomes and student outcomes (listed as domains) to be met. Each course outcome is followed by Roman numerals in brackets to represent *The Essentials of Baccalaureate Education for Professional Nursing Practice* guidelines to be met (American Association of Colleges of Nursing [AACN], 2008).

Course Outcomes

Upon completion of this course, the learner will be able to:
1. Identify the need for nursing research and why evidence-based nursing is important. (1,2, Domain II, Domain III, III, IX)
2. Differentiate the different research methodologies, statistical tests and processes associated with nursing research. (1,2, Domain II, Domain III, III, IX)
3. Appraise the credibility of information including but not limited to text, articles, databases, and internet sources. (1,2, Domain II, Domain III, III, IV, IX)
4. Perform a critical appraisal of a nursing research study. (1,2,3,4, Domain 1, Domain II, Domain IV, II, III, VIII, IX)
5. Explain the relationship between theory, practice, and research and how to integrate into the role of the professional nurse. (1,2, Domain II, Domain III, II III, VIII, IX)
6. Discuss the differences between evidenced based practice, research, and performance improvement initiatives (1,2, Domain II, Domain III, II, III, VIII IX)

Program Goals of the Baccalaureate Program

1. Provide baccalaureate nursing education within a liberal arts framework with a focus on the art and science of nursing recognizing the need to address all human needs biologically, psychologically, socially/culturally, and spiritually as entry into practice and the basis for pursuing graduate education.
2. Graduate prepared BSN students who meet criteria for licensure and are able to enter practice and function as a generalist novice nurse.
3. Prepare graduates to be flexible and have the ability to adapt in the ever-changing healthcare landscape.
4. Prepare graduates to be leaders that can impact patient care, the healthcare environment, and the communities they serve.

Student Outcomes of the Baccalaureate Program

Reinhardt school of nursing BSN graduates will demonstrate the following characteristics and behaviors:

Domain I Communication
- Demonstrate caring therapeutic communication and collaboration grounded in theory and techniques to be utilized across the disciplines, with individuals, families, and communities including the use of verbal, written, informatics and technology.

Domain 11 Critical Thinking and Inquiry
- Infuse research, evidenced based information, safe quality therapeutic interventions throughout the process utilized for nursing practice – the nursing process.
- Utilize both critical thinking and clinical reasoning to determine prevention, treatment, education, and follow-up in caring for individuals and the community in the role of the professional nurse.
- Apply legal, organizational, management, leadership principles and techniques in the daily care of the individual in nursing practice.
- Demonstrate knowledge of quality improvement principles, state and federal regulatory agencies, accreditation agencies, economics, healthcare policy and reform.

Domain 111 Society and Culture
- Understand the role of the professional nurse in respecting culturally diverse populations and providing holistic care to these individuals.
- Demonstration of theory and practice advocacy for vulnerable individuals, communities, and populations
- Understand the legal and ethical rights to self-determination in regard to health.

Domain IV Values and Ethics
- Demonstrate self-assessment, accountability, responsibility for self in preparation for the role of the professional nurse.
- Understand legal responsibility for actions and inaction in the role of the professional nurse.
- Demonstrate ethical principles, reasoning, and problem solving in the role of the professional nurse.
- Self-Assess and evaluate growth personally, spiritually, and as a nursing professional based on moral and ethical principles, Christian principles of faith, and nursing principles.

The Essentials: Core Competencies for Professional Nursing Education
Domain 1: Knowledge for Nursing Practice
Domain 2: Person-Centered Care
Domain 3: Population Health
Domain 4: Scholarship for the Nursing Discipline
Domain 5: Quality and Safety
Domain 6: Interprofessional Partnerships
Domain 7: Systems-Based Practice
Domain 8: Informatics and Healthcare Technologies
Domain 9: Professionalism
Domain 10: Personal, Professional, and Leadership Development (AACN, 2021)

Methods of Instruction

This is a **web enhanced course** in which the instructor facilitates learning through classroom and online instruction, weekly assignments, classroom demonstrations, discussion boards, use of student text resources, and independent study. Expected assignments will be provided for each content module. Students are expected to access Canvas classes at least once a day during the course.

Required Course Evaluations

Evaluation of the course may be required by the Reinhart University School of Nursing (RUSON). These evaluations are implemented through an electronic format. Evaluation of the course, clinical site, and clinical faculty are useful (1) to implement quality improvement within our course, processes, and policies; (2) to provide evidence required by our nursing approval and accrediting agencies. It is the student's obligation to provide professional, objective, helpful feedback useful for the purposes outlined, and conversely it is the RUSON's obligation to provide nursing knowledge and content at the appropriate level for the preparation of the generalist professional nurse, which includes NCLEX-RN preparation. It is the School of Nursing policy that final grades in the course cannot be posted by faculty to the registrar until the course evaluation has been completed by the student. For anyone who does not complete the course evaluation on time, a grade of Incomplete will be sent to the registrar. Faculty do not receive information from these course evaluations until after all grades have been posted to the registrar. Information from the evaluations for faculty perusal are sent in summary form. Students are not identified in any way on these faculty summaries. The program coordinator of Nursing provides faculty with a list of students not completing the course evaluations so that grades can be held.

Professionalism Policy

Professional behavior is expected in this course. Students are encouraged to review the Professionalism Policy and Rubric contained in the Student Handbook.

Attendance and Classroom Participation

It is expected that the student will demonstrate professional behavior by being present, prompt, awake, alert, **prepared,** as well as **participate** in each class, lab, simulation, or clinical experience.

Dress code

Students are expected to dress and present themselves in a professional manner. Appropriate casual business attire or the designated scrub uniform is acceptable for classroom lectures and activities. Examples of appropriate attire include khaki/dress pants, dress or skirt no shorter than 2 inches above the knee, shirt or sweater with sleeves, dress shoes, sandals, and boots, uniform (blue scrub pants with white scrub top). Examples of unacceptable attire include sweatpants, leggings, t-shirts, pajamas, slippers, tank tops, shorts or skirts more than 2 inches above the knee, flip flops, bare feet.

Tardiness

Tardiness or early exit is disruptive to the class and not conducive to the learning environment. Late students may be required to wait to enter the classroom until a class break to avoid disruptions. Late students will not be admitted to class during an exam and the rules for absence will apply. If the student is tardy or absent, the student is responsible for any missed content and keeping up with assignments. Any absence may require

additional work to validate the student's understanding of the missed content. The faculty will counsel with any student whenever classroom or clinical absences are affecting the grade. The program coordinator and the Dean of the School of Nursing will be notified in writing by faculty of this situation.

Absence
RUCSONHS has approved three types of excused absences. These include 1) university excused absence as approved by the provost, 2) illness that requires visitation of a health care facility (a note documenting your visit is required from the healthcare provider), and 3) documented death of a family member. All other absences will be considered unexcused unless prior arrangements are made and approved by the course coordinator/faculty. Because didactic/clinical contact hours must be met in nursing content to pass a course, participation in institutional activities must be arranged so they do not occur simultaneously with class, clinical, lab, or simulation activities. Due to the rigor of nursing curriculum and the standard expectation of professional conduct, students are expected to make a concerted effort to attend every class meeting. Students absent from **one** class (whether excused or unexcused) will be required to meet with the program coordinator/faculty member. Students absent from **more than one** class will be required to meet with the program coordinator/faculty to outline an attendance plan for remaining classes and to determine if successful completion of the course is possible.

All absences, whether excused or unexcused, require that the student make up missed activities and/or assignments (if permitted to do so). The student is responsible for contacting the instructor prior to or after an absence to obtain the assignment for content information missed. The faculty will counsel the student whenever classroom absences affect the student's attainment of course outcomes.

Exceptions, if made, will be made at the discretion of the course faculty, clinical faculty, program coordinator and Dean.

All communication and notification of absences/tardies to class, lab, simulation, or clinical must be made either by email or RU office phone to the course instructor, clinical faculty, or preceptor as applicable. Please see syllabus for designated email addresses. NO TEXTING is acceptable, and the message is treated as having not been communicated unless prior permission has been granted by the faculty. For example, a clinical instructor may give her clinical group permission to text to notify of a problem before clinical. Some clinical courses may require non-typical hours such as evening and/or weekend time slots. Participation is expected and required.

Conversations during Class
To provide the most optimal learning environment in the classroom, conversations during lecture should be kept to a minimum. When the private conversation becomes disruptive to the class or to the lecturing faculty, the participants will be instructed to leave the room. If a student is asked to leave more than once, that person will be sent to the program coordinator or Dean for disciplinary action.

Electronic Devices

Reinhardt University strives to provide a positive learning experience for all students. Cell phones, iPad, computers, and other electronic devices can disrupt classes and quiet places of study. We ask your cooperation in doing the following:

- Turn off your cell phones, iPad, etc. in the classroom, clinical, lab and simulation.
- Computers should be used only for classroom learning (i.e., viewing PowerPoint, note taking)
- If you are suspected of texting, surfing the internet, or any other activity NOT associated with classroom learning during class/lab, you will be asked to leave the classroom/lab and be counted as absent for the day.
- If you are suspected of utilizing your phone for personal matters, playing games, using social media, texting (other than what has been approved by your clinical instructor) you will be asked to leave the clinical area and be counted as absent for the day.
- Cell phones will not be utilized during examinations and will be collected or asked to place at the front of the room for an exam.

Video and Audio Recording

To assist students in notetaking and mastery of content, recording of lectures may be permitted. Because the lecture is the intellectual property of the professor, the student will ask the professor for permission before recording the lecture content of the course. The professor has the option to not allow recording of the course. If allowed, these recordings may only be used to assist the individual student in the course. Publishing, distributing to current or future students, or using classroom recordings in violation of these restrictions is a violation of the student code of conduct and may be a violation of federal copyright laws.
The RUSON may record lectures for later use and is permitted. To secure the testing environment, exams may be recorded by the RUSON.

Course Assignments

Students are expected to perform individually. Individual students may transcribe notes for their own learning; it is not permissible to share, sell, or otherwise distribute these notes. The distribution of any class materials is strictly prohibited.

Assigned Readings

Reading assignments are important! Students are expected to complete all assigned readings and class preparation activities **prior to** coming to class, clinical, or lab.   Class preparation and reading assignments will be provided for each unit of content or module. If the student is unprepared for lecture, clinical, or lab, the faculty member has the right to dismiss the student from the setting. The student will be responsible for the didactic content discussed in the classroom and making up experiences missed in the clinical or lab setting.

Online Activities

Students will need to be proficient in Microsoft Word, PowerPoint, and Microsoft Explorer (internet browser) to access and complete course requirements. The faculty is not responsible for teaching the student basic computing skills and navigation of Learning Management system. The student is expected to log-in to the Canvas Course daily. It is important to look for any announcements AND to monitor/participate in discussions as assigned. Eastern Standard Time in the United States is the required time zone for all course submissions.

Submission of Course Work and Late Submissions

1. Each assignment provides specific details on how it is to be submitted, whether via the assignment drop box feature, discussion board, in person, group, or individual delivery to office or Email. Assignments not submitted as directed will NOT be graded.
2. Five points per day (including weekends) will be subtracted from a grade for any late assignment, discussion, or any course activity, whether online, in-class, or clinical. Assignments not submitted within seven days (including weekends) of due date will receive a zero (0).
3. Naming convention for all coursework submitted using Canvas.
    - Save document with Course ID followed by a dash, your first initial and last name followed by dash, then title of assignment
    - Example: NUR 306-JDoe- (add assignment name)

Research Critiques

The student will use APA format for all assignments including the research critiques. Competency in correct grammar, spelling, sentence structure and written expression is expected. The document must be limited to five pages including the cover and reference page. The student will complete one quantitative and one qualitative critique for the course.

NUR 306 Nursing Evidenced Based Practice and Research Fall 2023
Tentative Outline of Course Content

| Week 1 Aug. 15 | Part I
Nature of Research and the Research Process

- *Chapter 1*—Introduction to Nursing Research
- *Chapter 2*—Understanding the Research Process and Ethical Issues in Nursing Research (Pages 19-27)
- *Chapter 3*—Understanding Evidence-Based Practice (Pages 49-58)

SIGNED SYLLABUS is your key to class | Discuss syllabus, assignments, turn in signed syllabus.
In Class: Develop a PICO question
References for Assignment:
Chapter 3 (pages 49-58) in Fain text
Handouts from class
Readings from American Journal of Nursing
- Melnyk, B. M., et al. (2009). Igniting a spirit of inquiry: An essential foundation for evidence-based practice. *American Journal of Nursing. 109*(11) 49–52.
- Melnyk, B. M., Fineout-Overholt, E., Stillwell, S. B., & Williamson, K. M. (2010). Evidence-based practice, step by step: the seven steps of evidence-based practice. *American Journal of Nursing. 110*(1) 51-53
- Stillwell, S. B., Fineout-Overholt, E., Melnyk, B. M., *et al (2010).* Evidence based practice step by step: Asking the clinical question, a key step in evidence-based practice. *American Journal of Nursing,* 110(5) 58–61
Deliverables:
- Submit PICO worksheet to Rebekah for feedback by 08/20/2023 at 2359. |

Week 2 Aug. 22 Class "field trip" to RU Library 4:00 PM Park by either church or across the street	• *Chapter 3*—Understanding Evidence-Based Practice (pages 59-73)	Visit to the Library at RU campus in Waleska and Research your PICO question. **References for Assignment:** • Chapter 3 (pages 59-73) in Fain text • Handouts from class **Readings from American Journal of Nursing** • Stillwell, S. B., Fineout-Overholt, E., Melnyk, B. M., *et al (2010).* Evidence based practice step by step: Searching for the evidence. *American Journal of Nursing,* 110(5) 41–47 **Deliverables:** • Complete Library worksheet and submit to the drop box 08/27/2023 by 2359.
Week 3 Aug. 29	• *Chapter 2*—Understanding the Research Process and Ethical Issues in Nursing Research (Pages 28-47)	**In Class Activity:** Ethics in Nursing Research - (Articles in Module 3) Tuskegee Study Nuremberg code Declaration of Helsinki Belmont Report Code of ethics 2016 The Hela Cells Institutional Review Board Assignment: **Discussion Board –** • Each student will initiate their own discussion post of at least 500 words. Each student is then to choose two different peers to post responses to. Each response post should be at least 250 words and are due by Sunday 09/03/23 at 2359. **Deliverables:** • Submit your 3 Qualitative articles to the drop box by 09/03/2023 at 2359 for Rebekah to review

Week 4 Sep. 05	• *Chapter 9*—Selecting a Qualitative Research Study • *Chapter 14*—Critiquing Research Reports (pages 311-319 and 325-329)	**In Class:** Critique of Qualitative journal article **Reading from British Journal of Nursing** • Ryan, R., Coughlan, M. & Cronin, P. (2007). Step-by-step guide to critiquing research. Part 2: Qualitative research. *British Journal of Nursing,* 16, 738– 744. **Deliverables:** • Critique (Qualitative) due to drop box by 09/10/2023 at 2359

Week 5 Sep. 12	**Part II** Planning a Research Study • *Chapter 4*—Selecting and Defining a Problem • *Chapter 6*—Formulating Hypothesis and Research Questions	**In Class Activity and Discussion Board:** • Discuss PICO Questions and respond via Discussion Board Share your PICO question in class and respond to three peers (**responses should be at least 250 words each due Sunday 09/17 by 2359**). Total of four discussion board posts: 1) Start a discussion post by sharing your PICO question 2-4) Responses to 3 peers PICO question discussion boards **Deliverables:** • Submit your 3 Quantitative articles to the drop box by Sunday 09/17/2023 at 2359 for Dr. Rebekah to review.
Week 6 Sep. 19	• *Chapter 8*—Selecting a Quantitative Research Study • *Chapter 14*—Critiquing Research Reports (pages 311- 325)	**In Class Activity:** Critique of Quantitative journal article **Reading from British Journal of Nursing** • Coughlan, M., Cronin P., & Ryan, F. (2007) Step-by-step guide to critiquing research. Part 1: Quantitative research. *British Journal of Nursing 16*(11) 658–63 **Deliverables:** • Critique (Quantitative) due to drop box by Sunday 09/24/2023 at 2359.
Week 7 Sep. 26	• *Chapter 8*—Selecting a Quantitative Research Study • *Chapter 10*—Data Collection Methods (pages 213-233)	**In Class Activity:** Quantitative Table of your <u>THREE</u> Quantitative Articles **Deliverables:** • Quantitative Table due to drop box by Sunday 10/01/2023 at 2359.
Week 8 Oct. 03	• *Chapter 9*—Selecting a Qualitative Research Study • *Chapter 10*—Data Collection Methods (pages 233-237)	**In Class Activity:** Qualitative Table of your <u>THREE</u> Qualitative Articles **Deliverables:** • Qualitative Table due to drop box by Sunday 10/08/2023 at 2359.

Week 9 Oct. 10	**Part III** Utilization of Nursing Research • *Chapter 11*—Principles of Measurement	**In Class Activity:** Work on Final Paper **Deliverables:** • Turn in draft of 1st 3 sections to Rebekah by Sunday 10/15/2023 at 2359.
Week 10 Oct. 17	• *Chapter 13*—Interpreting and Reporting Research Findings • *Chapter 12* – Analyzing Data	**In Class Activity:** Work on Final Paper **Deliverables:** • Turn in draft of final 3 sections to Rebekah by Sunday 10/22/2023 at 2359.
Week 11 Oct. 24	• *Chapter 14* – Critiquing Research Reports	**In Class Activity:** Work on Posters **Deliverables:** • Draft of Final Paper to Peer Review Drop Box by Sunday 10/29/2023 at 2359.
Week 12 Oct. 31	• *Chapter 5 – Applying Appropriate Theories and Conceptual Models*	**In Class Activity:** Peer Review of 2 Peer Papers **Deliverables:** • Peer Review of 2 Peer Papers • Draft of Final Paper (with edits from Peer Review) to drop box by Thursday 11/02/2023 at 2359 and returned by Tuesday 11/07/2023.
Week 13 Nov.07		**In Class Activity:** Revision of Final Paper **Deliverables:** • Final Paper Due to Drop Box by Sunday 11/12/2023 at 2359
Week 14 Nov. 14		**In Class Activity:** Work on Posters **Deliverables:** • Poster Due to Drop Box by Sunday 11/19/2023 at 2359.

<u>Week</u> <u>15</u> Nov. 21		**In Class Activity:** Poster Presentation in Class to Peers

The course instructor reserves the right to alter the assigned course schedule as needed.

Evaluation and Grading

The work of the individual student will be evaluated according to the student learning outcomes and grading criteria associated with each assignment. Assignments must be on time, correct, complete, and pertinent. Grammar, spelling, writing style, and form are a part of the grade on each assignment.

Reinhardt School of Nursing Grading Scale		*Grade Allocation*	
92.5 – 100	A	PICO question and Library Literature Review	10% (5% each)
82.5-92.4	B	Quantitative Table	10%
74.5-82.4	C	Qualitative Table	10%
64.5-74.4	D	Quantitative Research Critique	5%
Below 64.4	F	Qualitative Research Critique	5%
		Discussion Boards	10% (5% each)
		Draft Paper	5%
		Critique of Peer's Paper	10%
		Final Paper-Design Performance Improvement Project Using PICO question	25%
		Poster Submission and Presentation	10%

A final letter grade of "C" is required in all nursing courses.

Examination Policy / Procedure

The concepts and content of the nursing curriculum reflect the areas in which proficiency is necessary for meeting program goals, student learning outcomes and success on the NCLEX-RN licensing exam. Knowledge and proficiency is built throughout the curriculum. It is the policy of Reinhardt University School of Nursing that all final exams will be comprehensive or contain a comprehensive component, where appropriate. Grades are calculated from an accumulation of points. Point distribution of grades in a course will be as follows: 70% -

100% will be derived from assignments and final paper; 30% (or less) can be derived from special projects, presentations, discussions, etc.

The student must have an average of 75% on all key assignments (<u>PICO question, qualitative table, quantitative table, poster presentation, and final paper</u>) to successfully complete the course. Papers, projects, discussions, etc. may not be used to pass the course. Exam grades will be averaged first and then the other grades are added provided the student has a 75% exam average*. **If a student does not have >75% average on all key assignments (<u>PICO question, qualitative table, quantitative table, poster presentation, and final</u> <u>paper</u>), the student fails the course regardless of other points earned in the course.**

Course material is the **sole property** of Reinhardt University School of Nursing. **Removal, duplication, regeneration, or reassembling of course content whether paper or electronic compromises integrity of the exam evaluation process and may, as determined by the faculty, indicate a student's involvement in academic dishonesty (i.e., cheating) resulting in disciplinary action or dismissal from Reinhardt University.**

Expectations
Students are expected to perform individually. Individual students may transcribe notes for their own learning; it is not permissible to share, sell, or otherwise distribute these notes. The distribution of any class materials is strictly prohibited.

Academic Integrity
The faculty of Reinhardt University BSN Program affirms the highest standards of honesty. Students are expected to follow guidelines in the University Student Handbook, Academic Catalogue, as well as the BSN Program Handbook. Cheating and plagiarism will not be tolerated. For example, one form of plagiarism is to submit the work of another person (i.e., a paper or presentation of another student) as your own. All students are expected to adhere to the highest standards of academic integrity, and to abide by the Reinhardt Honor Code:

Reinhardt University is a community of learners committed to the integration of faith and learning in the education of the whole person. As a partnership of students, faculty, and staff, we are dedicated to intellectual inquiry, academic freedom, and moral development. We are devoted to the principles of integrity, honesty, and individual responsibility. Therefore, in all our personal and academic endeavors, we will strive to represent our institution with integrity, purpose, and pride; demonstrate honest behavior and expect honesty from others; and accept responsibility for our own words and actions.

As a student in Reinhardt University school of nursing, I also pledge that all assignments, quizzes, examinations, papers, projects, lab work, simulations will be my own work, I will not participate in academic dishonesty or plagiarize, and all clinical care that I provide to my patients will not be in violation of this pledge. All nursing students are expected to be familiar with the Reinhardt policy on academic dishonesty stated in the University Catalog and in the Student Handbook. Plagiarism (using the ideas and phrases of others without crediting them, therefore claiming those ideas and phrases as your own) will not be tolerated in this program or on this campus. To avoid such academic dishonesty, you must use a citation (footnote or in text) for all ideas drawn

from your reading and research, including research in encyclopedias and online, even when you have restated those ideas in your own words.

Academic misconduct is taken very seriously. It can be represented by such acts as:
- Plagiarism
- Cheating
- Unethical use or sharing of texts and teaching-learning resources including, but not limited to, those purchased by another.
- To give or receive information ***before, during or after examinations*** – including previous test information, copying actual exams or quizzes, or possession and use of unauthorized instructor materials (test banks associated with texts utilized in the course)
- To turn in assignments which are the result of another's work (fabrication)
- Acting in a disrespectful manner toward patients, visitors, faculty or clinical faculty
- Falsifying clinical documents
- Falsifying the medical record
- Duplicating and disbursing in any format copyrighted national certification exam questions.
- Sharing or discussing information or details regarding simulation scenarios/clinical experiences that represent a HIPAA violation.

Violations may include probation, suspension, or dismissal from the School of Nursing.
A student guilty of any type of cheating or plagiarism will have his/her name submitted to the Dean of the School of Nursing for review and determination of the final outcome. Academic dishonesty will result in a grade of zero for the particular course assignment or examination and pending review of the Dean, failure of the course and dismissal from Reinhardt University.

Originality
Consistent with Reinhardt's efforts to enhance student learning, foster honesty, and maintain integrity in our academic processes, instructors may use a tool called Originality to compare a student's work with multiple sources. The tool compares each student's work with an extensive database of prior publications and papers, providing links to possible matches and a 'similarity score.' The tool does not determine whether plagiarism has occurred or not. Instead, the instructor must make a complete assessment and judge the originality of the student's work. All submissions to this course may be checked using this tool, per faculty request.
Students should submit papers to Turnitin assignments without identifying information included in the paper (e.g., name or student number), the system will automatically show this info to faculty in the course when viewing the submission.

Communication
Regular feedback about course concerns from students to faculty is welcomed. Any concerns related to a specific faculty member should first be discussed with the faculty member involved. If the situation remains unresolved, the next approach is to meet with the program coordinator followed by a meeting with the Dean of the School of Nursing.

All professional cultures designate appropriate ways to communicate formally and informally via technology. For the nursing program, formal communication is appropriate through your RU email account. Formal communication is anything directly related to assignments, individual meetings, absences, grades, technical issues with the learning management systems (LMS), etc. Messages should contain clear questions, include any pertinent details, and be specific if a response is needed within a certain time frame. Please note that abbreviations such as BTW, GRB, UR are only appropriate when using media that have a character limit. Informal communication may be appropriate through social media. If you have any concerns about appropriateness of communications, please contact your professor.

RU email is the preferred method of professor/student communication.
When emailing course faculty:
- Email communication should be from RU email accounts only. Faculty will only respond to emails sent from the RU email system.
- Start the subject line of your email with the course number followed by a few words about the substance of the email. (For example: NUR307: Request a private meeting). Emails with a class number and a subject in the subject line are responded to first.
- Sign all email messages with your first and last name. Your email address may only show your student number.

To receive a positive professional evaluation, all written communication should be formatted appropriately, written in complete sentences, free of spelling and grammatical errors, and include the required subject line. Emails that are sent from personal accounts (Gmail, etc.) or do not have the class number and subject will likely be filtered, and as a result, may not be received by the instructor. Communication should also be in compliance with HIPAA and FERPA regulations.

Most emails received between 9:00am to 5:00pm Monday – Friday will be responded to within 24 hours (barring illness or other extenuating circumstances). Emails received after 4:00pm on Friday will receive a response on the following Monday.

Email Etiquette
- Always include a subject line.
- Remember without facial expressions some comments may be taken the wrong way.
- Be careful wording your emails. Use of emoticons might be helpful in some cases.
- Use standard fonts.
- Do not send large attachments without permission.
- Special formatting such as centering, audio messages, tables, html, etc. should be avoided unless necessary to complete an assignment or other communication.

Discussion/Chat Sessions
- Review the discussion/chat threads thoroughly before entering the discussion/chat session.
- Try to maintain discussion threads by using the "reply" button rather than starting a new topic.
- Do not make insulting or inflammatory statements to other members.
- Be respectful of others' ideas.
- Be patient and read the comments of other group members thoroughly before entering your remarks.
- Be cooperative with others in completing assigned tasks.
- Be positive and constructive in discussions/chats.
- Respond in a thoughtful and timely manner.

- Do not use sarcasm
- Do not use all capital letters for emphasis. This is interpreted as shouting and is not appropriate etiquette.

Syllabus Modification
This syllabus is to provide guidance. It may be modified by the faculty as necessary. The student is responsible for checking email accounts on a routine basis.

ADA Accommodations
The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. This legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. Reinhardt University is committed to providing reasonable accommodations for all persons with disabilities. Therefore, if you are seeking classroom accommodations under the Americans with Disabilities Act, you are required to register with the **Academic Support Office (ASO).** ASO is located in the basement of Lawson Building. To receive academic accommodations for this class, please obtain the proper ASO letters.
RU Academic Support Office

Center for student success
The Center for Student Success (CSS) is located at the lower floor of Lawson, room 035. **CSS offers free peer and faculty tutoring for all subjects**. For appointments, go to: RU Center for Student Success

Library/virtual library
Reinhardt University is available to all students enrolled in the BSN Program. Links to library materials such as electronic journals, databases, interlibrary loans, digital reserves, dictionaries, encyclopedias, maps, and librarian support may be found at: RU Library
A small library of books will be maintained and available to students at the Jasper Campus.

Academic calendar
Please review the Academic Calendar for the last date to drop the course or other registration issues at:
RU Academic Calendar

Counseling services
If you are experiencing difficulty of any type, please understand that the Reinhardt University faculty care about you as an individual. You may speak with any of us at any time. In addition, if you are having personal, familial, or educational, difficulties and would like to speak with a trained counselor, students may schedule a counseling appointment. RU Counseling Services

Assistance with SON technology
Reinhardt University (RU) provides technical assistance through the "Help Desk". Laptops must have wireless connectivity and those older than 2 years are unacceptable. In addition, **it is the student's responsibility to contact tech support for resources used to gain assistance.**

Reinhardt University Student Handbook
Accessible on-line at: RU Student Handbook

<u>Cauble School of Nursing and Health Sciences Handbook</u>
Accessible on the Cauble School of Nursing and Health Sciences website: https://www.reinhardt.edu/wp-content/uploads/2023/07/NursingStudentHandbookFall2023.pdf

COVID-19 Important:
All students, faculty, staff and administration at Reinhardt University are subject to changes in policies if mandated by the State of Georgia. Current policies and procedures can be found at: https://www.reinhardt.edu/back-to-campus
If you have any questions, please refer to the website or contact Reinhardt University at the numbers below.

Campus Nurse within the Student Health Center
   studenthealthcenter@reinhardt.edu, 770-720-5542 or RU Student Health Center
Public Safety
   Non-Emergency Phone: 770.720.5789
   Emergency Phone: 770.720.5911
   publicsafety@reinhardt.edu
Dean of Students deanofstudents@reinhardt.edu,
   770-720-5540
Office of the Provost provost@reinhardt.edu,
   770-720-9102. *"Reinhardt University is committed to providing a safe environment for its students, visitors, faculty and staff. Long-established policies, approved by Reinhardt's Board of Trustees, prohibit possession of firearms on property owned by the University."*

REINHARDT UNIVERSITY SCOOL OF NURSING
NUR 306 Evidenced Based Practice and Nursing Research
Semester Fall Year 2023
SYLLABUS STATEMENT OF UNDERSTANDING AND ADHERENCE

I, _____, student in NUR _**306**_ sign below indicating that I have read, understood course requirements, attendance expectations, deadlines and have had the opportunity to ask questions and have had them answered to my understanding and promise to comply with all standards set forth in this syllabus.

I have read the academic integrity section of the syllabus. I will not copy the work of others, submit assignments completed by others, or engage in plagiarism. It is my responsibility to properly cite, and reference all works not my own in proper APA format. I understand that cases of academic dishonesty may result in expulsion from the University, a failing grade for the course, or a failing grade for the assignment.

I understand that this syllabus contains components, which if not followed as directed for all learning experiences (class, lab, clinical/simulation), are accompanied by consequences up to and including program dismissal.

My signature is my pledge to provide the safest student care, to the best of my ability to patients as assigned on my clinical unit/simulation, not to practice outside my scope as a student, to provide student nurse care in accordance with my clinical institution/simulation lab's policies/procedures at all times. I also understand that the course coordinator/faculty will maintain a copy of this signed document.

_____   _____
Student Name – Printed   Date

_____   _____
Student Signature   Date

_____   _____
Professor Signature   Date