**SPA 101: Elementary Spanish I**

**World Languages and Cultures**

**Reinhardt University**

**Full Session, Fall 2023, T/Th 2-3:15, Dobbs 124**

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**Contact Information:**

* Email**:** Contact me (Dr. Summey) at JFS@Reinhardt.edu during regular business hours for general, non-urgent questions. You can expect a response within 1-2 business days. Please keep the messages concise and use your RU student email. Also email me if you need to arrange a meeting outside of the times and days posted below (Drop by hours & Online meetings).
* Phone: for urgent, time-sensitive matters, call or send me a text message at 770 335 8174 between 9-5pm on scheduled workdays. I will respond as soon as possible. Please note: on Tuesdays and Thursdays I’m either teaching or in meetings from 9-5pm and I may not be able to respond right away.
* Drop by hours: Drop by my office in Dobbs 125 for any reason Thursdays between 3:15-4:45 and 15 mins before and after classes on Tuesdays and Thursdays (10:45/12:15/1:45/3:15).
* Online meetings: I’m available on Fridays from 12pm to 4pm for online meetings or phone calls. Please email me to schedule ahead of time.

**Course Material:**

* **Required:** access to Cengage MindTap, the online homework platform for this course. To do that, you’ll need to purchase a course code. When you buy the MindTap course code, the eBook is included at no extra cost. Step-by-step instructions for how to register and access MindTap with the eBook are on Canvas in the first Module.
* **Technology Requirements:** you’ll need access to reliable internet and a device with a camera and a microphone for audio and video submissions. Don’t’ forget a charger.

**World Languages and Cultures Program Learning Outcomes:**

The emphasis in World Languages and Cultures courses will be on furthering the use of language for communication and will include speaking, listening, writing, and reading tasks in addition to continually developing the awareness of cultural perspectives through the study of selected topics.

**Course Learning Outcomes**:

* **SPA 101** (3cr): Upon successful completion of Elementary Spanish I students should be sufficiently proficient in Spanish to use *simple language in limited situations* such as greetings, expressing basic needs, exchanging information, and socializing on a novice level by  [ACTFL proficiency guidelines](https://www.actfl.org/resources/actfl-proficiency-guidelines-2012/spanish). (American Council on Teaching Foreign Languages).
* Spanish 101…
	+ is designed for true beginners (we start with the alphabet, colors, and numbers).
	+ If you’ve taken 1-2 years of Spanish recently, SPA 102 is a better fit. In 102 you will get a sound review of 101 and move forward in building practical (and marketable) language skills. Contact me if you’d like to find out if you’re in the right class.
	+ is ***not*** appropriate for native or near-native speakers. Advanced speakers should speak to me about alternatives such as SPA 102, SPA 198 (Spanish for native/heritage speakers), or taking the [CLEP exam](https://clep.collegeboard.org/world-languages) to earn credit hours for what you already know.
* **Please note**: *the instructor reserves the right to modify assignments and/or exams if necessary.*

 **Reinhardt University General Education Student Learning Outcomes**

1. Effective expression of ideas through writing, speaking and presentations using visual media.
2. Independent thought and imagination; preparation for lifelong learning by demonstrating where to access credible sources and information to further their learning.
3. Knowledge of the diversity of societies and cultures; the ability to view themselves and the world from cultural and historical perspectives other than their own.
4. Integrity, critical thinking, and respect for opinions other than their own.

**Grading**

The course grade will be determined by the average of assignments (60%), and exams (40%). The exams have a writing and a speaking component. The goal is to cover 4 lessons, spending about 3-4 weeks on each, unless a change is necessary.

Assignments (60%) will be posted on Canvas under Modules and/or announced in class. Please check your RU email and Canvas regularly for possible updates. Assignments are usually due by Sunday at 11:59pm unless a change is noted. No late work will be accepted, but you will be able to earn up to 3 “late passes” to recover partial credit for work that is late. Wut? Basically: no work=0, late work=0 with a chance of partial credit by earning a “late pass”, limit 3.

Exams will allow you to showcase your mad communication skills through speaking and writing in Spanish. There will be two scheduled exams in this course: a midterm (20%) covering material up to the midpoint of the semester and a comprehensive final (20%) which is cumulative – what you learn later in the semester builds off what you learned first.

* Other fun exam details:
	+ The midterm may be taken before but not after the scheduled date.
	+ If the midterm exam is missed for any reason the final exam grade will replace it.
	+ If the final exam grade is higher than the midterm, it will also replace the midterm grade. Why? Because the final exam is cumulative.
	+ However, the actual midterm grade will be recorded until the final exam has been taken.
	+ In other words, you’re better off taking the midterm, no matter what.
	+ Please note: the final exam **must** be taken to pass the course- you can’t use the midterm grade twice. Why? Because the midterm is NOT cumulative.
	+ If there is a schedule conflict with the date/time of the final, please email me at least a week before the scheduled final so we can make other arrangements.

**Grading scale:** A (90+), B (80+), C (70+), D (60+), F (below 60 or not taking the final exam)

**Attendance Policy:** Regular attendance is critical for in-person language classes. Please know that attendance will be taken and shared with university personnel as needed. For excused (university sanctioned) absences, email me personally with the date(s) and reason for your absences. For unexcused absences, email me the date of your absence and if possible, a general reason for your absence (illness, car trouble, driving conditions, spring fever...). In either case (excused/not excused), I should hear from you personally within a week of your absence. Why? Because you matter. No ghosting, por favor.

**Expectations: Behavior/Academic Honesty/AI policy:** Students will abide by the Reinhardt Honor Code and be familiar with the Reinhardt policy on academic dishonesty stated in the University Catalog and the Student Handbook: [Student Handbook - Reinhardt University](https://www.reinhardt.edu/student-life/student-services-resources/student-handbook/) . Civility and respect for others is non-negotiable. In this course - unless specifically instructed to do so- using translation apps, AI, ChatGPT, or other sources outside of your own noggin (such as your friend who’s a native or advanced Spanish speaker) to complete any coursework and/or exams is considered academic dishonesty. Why? Because the student is intentionally misrepresenting their actual language skill. Grrrrr…

**Tutoring** is free at the Center for Student Success (CSS), located in room 313 of the library. For more information, hours, and/or to schedule an appointment with a tutor, go to <http://www.reinhardt.edu/academic-resources/center-for-student-success/>.

**Accommodations: The Americans with Disabilities Act (ADA**) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities.  This legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. Reinhardt University is committed to providing reasonable accommodations for all persons with disabilities. Therefore, if you are seeking classroom accommodations under the Americans with Disabilities Act, you are required to register with the **Academic Support Office (ASO).** ASO is in the basement of Lawson Building. To receive academic accommodations for this class, please obtain the proper ASO letters.

**Emergency/Health/Covid 19 Protocols:** All students, faculty and staff are expected to abide by the most recent policies stated on the Reinhardt University website: <https://www.reinhardt.edu/student-life/student-services-resources/COVID-19-Updates>